

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: Respond Inc-Bank Street	Center ID#: 04RES0002	County: Camden
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Address: 155 Marlton Avenue	City: Camden	Zip Code: 08102	Email: RStewart@respondinc.com
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Phone: 856 963 9155	Fax:	Initial Inspection: 5/28/2013	License Status: 6/8/2015
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Due Date(s):*	7/3/2014	7/22/2014	8/13/2014	8/18/2014	9/8/2014	9/17/2014
Date(s) Reinspection:	7/8/2014	7/30/2014	8/4/2014	8/25/2014	9/3/2014	9/29/2014
Due Date(s):*	10/13/2014	10/22/2014	11/6/2014	11/28/2014	12/19/2014	
Date(s) Reinspection:	10/15/2014	10/23/2014	11/14/2014	12/5/2014	1/7/2015	
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Center is in compliance with requirements as of:

**Reinspection occurs on or soon after due date*

Transferred on 6/24/2014 to new monitoring report /Fax 7/30/14/P/C 8/4/2014,fax 10/23/14 Complaint 192,314,502

Transferred to renewal on 1/7/15

Renewal ☐ Initial ☒ Monitor ☒ Increase ☐ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☒ Complaint # 272,277,

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
5/28/2013	7/10/2013	<input checked="" type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.

Notes:

2/7/2014	2/18/2014	<input checked="" type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.
7/8/2014	10/23/2014	<input checked="" type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.
		<input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.

Notes:

		<input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
9/3/2014	10/23/2014	<input checked="" type="checkbox"/> 10. Ensure the children's health, safety and well-being.

Notes:

Activities & Discipline

Note: If number is checked, see attachment page(s) for clarification.

5/28/2013	7/16/2013	<input checked="" type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
5/28/2013	7/16/2013	<input checked="" type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
		<input type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
7/8/2014	10/23/2014	<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
2/7/2014	10/23/2014	<input checked="" type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.

Notes:

		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
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Nutrition & Rest

		<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

		<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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Program Records

7/8/2014	11/14/2014	<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes:

7/8/2014	11/14/2014	<input checked="" type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
7/8/2014	11/14/2014	<input checked="" type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes:

		<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
5/28/2013	7/10/2013	<input checked="" type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
		<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prerel/prerel.html

Sanitation & Diapering

		<input type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Health & Fire Safety

		<input type="checkbox"/> 37. Obtain and maintain on file a current health certificate.
2/7/2014	5/9/2014	<input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
7/8/2014	7/8/2014	<input type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

		<input type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room.

Bathroom & Kitchen Facilities

		<input type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children.
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Notes:

Building Maintenance

5/28/2013	11/14/2014	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
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Notes:

		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes:

5/28/2013	10/23/2014	<input checked="" type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
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Notes:

Outdoor Play Area, Equipment and Maintenance

7/10/2013	10/23/2014	<input checked="" type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
7/10/2013		<input checked="" type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
7/10/2013	11/25/2013	<input checked="" type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes:

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

LaTasha Phoenix

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
11	5/28/2013	7/10/2013	1. Staff must provide age appropriate activities. 2. Children sitting w/ no staff interaction	Delete
12	5/28/2013	7/10/2013	Rm # 2 Children just sitting for a long period of time	Delete
47	5/28/2013	11/14/2014	a) Clean floors in Rm #2 and Hallway, Rm 3(infant) and Rm #5 (Abated 12/23/2013) b) Clean all bathroom floors (Abated 12/23/2013) c) Carpet is torn in Rm #4b (Abated 12/23/2014) d) Replace crack floors tiles through out the center e) Paint walls in Room 5,4 2,3 (Abated 1/24/2014) and all bathrooms (abated 1/7/2014) f) Rm #4b light cover missing (Abated 1/7/2014) g) Repair holes in walls in Rm #2 &4 (Abated 9/13/2013) h) Paint doors throughout center (Abated 4/22/2014) i) Replace stained ceiling tiles throughout center (Abated 1/7/2014)	Delete
50	5/28/2013	11/25/2013	Rm # 2,3,4,5 wall is buckling and soft to touch	Delete
51	7/10/2013	9/29/2014	Sand and Paint play equipment	Delete
52	7/10/2013	transferred	Tree root is causing the surfacing to buckle	Delete
53	7/10/2013	11/25/2013	Repair and paint wood round seat and wooden box by the door	Delete
47	1/14/2014	1/24/2014	a) Make all sharp edges on corner inaccessible to children (infant room) b) Ensure that wall with exposed sheet rock are inaccessible to children	Delete
4	2/7/2014	7/8/2014	a) Rm #3 (infant room) 4 staff with 21 children ages 2 months to 2 1/2 b) Rm #4 1 staff with 12 children ages 3-4 years	Delete
47	2/7/2014	11/14/2014	a) Replace stained ceiling tiles in Rm# 2 (Abated 4/22/2014) and Hallway b) light out in Rm # 2 (abated 4/22/2014)	Delete
18	2/7/2014	7/30/2014	Staff in Toddler room used inappropriate guidance and discipline	Delete
18	4/22/2014	7/30/2014	Based on Complaint	Delete
4	4/22/2014	7/30/2014	Based on Complaint	Delete
30	4/22/2014	7/23/2014	Retrain staff on Discipline Policy, maintaining staff/child ratios and diaper changing procedures	Delete
30	7/8/2014	7/30/2014	Retrain staff on center's policies and procedures for supervision, including when children use bathrooms	Delete
2	7/8/2014	7/30/2014	Based on Complaint	Delete
12	7/8/2014	10/23/2014	Children sitting for a extended period of time while staff set up for lunch and naptime	Delete
34	7/8/2014	10/23/2014	Staff must ensure that all tables are washed and disinfected before each meal	Delete
35	7/8/2014	10/23/2014	Staff must ensure that children wash their hands before the intake of food.	Delete
30	7/8/2014	10/23/2014	Retrain staff on hand washing and heath practices	Delete
4	7/8/2014	8/25/2014	Staff left the room to use the bathroom and retrieve items from other rooms.	Delete
4	8/25/2014	10/23/2014	Infant Room (Room # 4) Additional staff was needed	Delete
18	8/25/2014	10/23/2014	Staff inappropriately talking to children (Rm 3)	Delete
4	9/3/2014	11/14/2014	1 additional staff needed in Rm 3	Delete
47	9/3/2014	9/29/2014	a)Clean carpets and floors throughout the center b)Carpet is fraying/torn throughout the center	Delete
500	9/3/2014	9/29/2014	a) Center must take necessary action to elimnate odors b Center must take necessary action to eliminate center of infestation of bugs (provide documentation)	Delete
26	9/3/2014	11/14/2014	All Current Staff (as of 10/23/14 2 staff needed)	Delete
27	9/3/2014	10/23/2014	All Current Staff	Delete
10	9/3/2014	10/23/2014	Center did not adhere to the center's communicable diease policy and failed to notify parents of outbreak at the center	Delete
4	12/5/2014	1/7/2015	Room #4 1 staff with 11 children ages 3-4 years	Delete